





Wyre forest Swimming Club

Minutes of the AGM held on Wednesday 30th March 2022 – Holy trinity School

Present: Becki Rowley, Stew Parker, Brian McGuinness, Maria Stead; Isabel Vanderheeren, Laura Colley, Kelle Westwood, Hannah Grover, Emily Hoare, Kerrie Kilgour, Carly Ellis, Olivia Ellis, Jill Price, Michelle Westwood, Katy Fallon, Richard Lye, Lisa Lye, Leon Westwood, Neal Derbyshire, Karen Hayes, Simon Denton

Agenda item	Notes
Apologies	Laura Duffy
Minutes from Last AGM 5 th May 2021	The minutes were approved. Proposed SD, Seconded IV
Matter Arising	one not covered within this year's reports
Life members	None proposed
Chairs report	<p>Chairman report submitted by SP as interim Chair</p> <div style="text-align: center;">  Chairmans Report 2022.docx </div>
Finance report	<p>Finance report attached</p> <div style="text-align: center;">  finance report.pptx </div> <p>he accounts for the year ended 30th September 2020 were shared by SD – See attached</p> <p>SD noted that Accounts are with auditors- so the report presented at the AGM was still in draft form and maybe subject to change following auditors findings and recommendations.</p> <p>SD reiterated that it has been a difficult year – the club accounts are showing a tiny surplus this year.</p> <p>Simon D explained some of the difficulties around the finance this year and the issues that helped us with balancing the books</p> <p>There are remaining challenges for the year ahead which will need to be addressed as part of next year's committee planning.</p> <p>Questions asked</p> <p>During COVID did we have to pay for pool costs? Simon confirmed we only pay for usage for the pool. We did get a discount on the school pools costs following closure, however all charges have now gone back to pre covid.</p> <p>Going ahead we also have to take into account the rise of fuel costs on future costs to pool – there is no indication from any of the pools when this costs will be passed on as part of the hire.</p>

	<p>Furlough Did we claim the government bonus per employee we kept on during COVID (£1000)? – this question could not be answered as the committee in charge of 20/21 took on responsibility after COVID arrangements and only have partial information available. SP raised that there are a number of issues that will need to be picked up with HMRC – this will be one of them. Steward identified that the club is missing specialist HR advice and therefore is exploring avenues we get this expertise as part of the team.</p> <p>Post-meeting update for Covid bonus. Scheme has closed and it was highly unlikely the club would have been eligible due the earnings requirements</p>
<p>Head Coaches report</p>	<p>BM presented the Head Coaches report – see attached</p>  <p>Coaches Report 30.03.22.docx</p> <p>Questions asked: What support has the club in place to support the needs of swimmers with additional needs? BG responded that this is mainly supported through one to one's.</p> <p>We are looking to develop our inclusiveness through a number of avenues including training for our coaches and pool helpers help understand the different needs and how these can best be supported</p> <p>We aim to be an inclusive club and are keen to work with parents to ensure we meet the needs of children.</p> <p>We will explore how we can capture the needs, work with parents and provide relevant support to swimmers so they feel they belong in the club and achieve their potential.</p>
<p>Members report</p>	<p>BR provided a membership update Currently we have 253 including LTS 134 – this is up from 240 Lts is up from 122</p> <p>Since new LTS teacher has started we have taken action to maximise pool time and as a result have no waiting list for LTS We are also exploring how we can incentives our learn to swim helpers to retain them and make them feel valued in the support they give our little Acorns.</p> <p>Emily H is taking a lead on promoting our swimming offer in schools</p> <p>A question was asked on how we measure Customer satisfaction.</p>

	<p>In the past we have done a starters and leavers questionnaire. We recognise we have to be more proactive in how we capture and respond to feedback to ensure we can recruit and retain swimmers</p> <p>Jill P will be taking up parent satisfaction surveys going forward.</p> <p>EH raised that it would be helpful if we can capture the school our swimmers go to so it makes it easier to celebrate children success and promote our offer.</p> <p>KF raised we may be able to use CPD offer for teachers in schools – we could have discussion with schools around their swimming programme and how we support teachers and promote our club</p> <p>SP also raised that we have started positive discussions with the leisure centre to see how we could get children to progress from the leisure centre to our club and collaboration programmes we could run.</p>
Social report/volunteer report	<p>IV presented the social/volunteering/fundraising report</p> <p> volunteer & fundraising report.doc</p>
Election of club president	<p>We have had no nomination for this role</p>
Election of club officers and committee	<p>The following have been nominated with no other nominations:</p> <ul style="list-style-type: none">Chair – Steward Parker (Seconded by Simon Denton)Vice-Chair – Simon Denton (seconded by Stuart Parker)Secretary – Isabel Vanderheeren (seconded by Karen Hayes)Finance Officer – Simon Denton (seconded by Steward Parker)Membership Secretary – Maria Stead (seconded by Emily Hoare)Welfare officer (female) – Kelle Westwood (seconded by Hannah Grover)Welfare officer (Male) – Neal Darbyshire (seconded by Kelle Westwood)Competition officer – Laura Colley (seconded by Leon Westwood)Officials Coordinator - Becki Rowley (seconded by Carole Walters)Marketing/Press officer – Emily Hoare (seconded by Karen Hays)Volunteer Coordinator – Karen Hayes (seconded by Emily Hoare)Parent liaison Officer – Jill Price (seconded by Kelle Westwood)Swim Mark coordinator – Hannah Grover (seconded by Isabel Vanderheeren) <p>All positions were accepted by everyone present</p> <p>Only the fundraising role remains vacant.</p> <p>We would like to take the opportunity to thank Carole Walters for her years of contribution to the club as membership Secretary.</p> <p>Heaven and co proposed by SD and seconded by SP</p>

Election of examiner of Accounts	
AOB	<p>Stew raised that as chair he has drafted a strategy to take the club forward</p> <ul style="list-style-type: none"> - April will be about establishing the new committee and agreeing the constitution - Three areas for the strategy <ul style="list-style-type: none"> o Club compliance – ensure we have all policies and procedures are in place to comply with swimmark o Finance o Performance <p>IV stressed the importance of ongoing communication with parents on the running of the club.</p> <p>SD raised that the current constitution is out of date – this is a priority going forward to modernise it and allow us as a club to effective more effectively. We will be working closely with swim England on this.</p>

Meeting closed at 9.20pm